

Medical University of Łódź  
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English-Language Medical Division  
6-year course 1<sup>st</sup> and 2<sup>nd</sup> semester  
5- year course 1<sup>st</sup> and 2<sup>nd</sup> semester

## **The regulations of didactic training for students of the I<sup>st</sup> year of Faculty of Medicine and Faculty of Dentistry**

1. Practices begin and finish precisely at hours given by the Dean's office. Before entering the classroom (room number 328) Students should leave their clothes in the cloakroom and put on clean medical aprons.
2. Every student is obligated to report to the classes on time; coming to the class more than 15 minutes after scheduled time will be regarded as an unexcused absence.
3. During the whole year of lab classes Students should occupy regular seats numbered in turn according to the students attendance record. Each seat has its own corresponding microscope of the same number, which should be written in the exercise book.
4. The foreman of the students group or person appointed by him checks laboratory glass, preparations, slides and other accessories before and after practices.
5. Damaged preparations, glass and other laboratory accessories should be repurchased and returned to the Department before the ending of the students year - otherwise the students group will not credit the course. The price of one microscopic slide amounts to 15 EUR. In case of a lack of suitable accessories in sale, it is possible - after making adjustment at the Department - to repurchase other materials.
6. Students should have a plain 60-cards exercise book where the first page serves as a credit book (lack of the exercise book unables the slide in lab) and also a notebook. Recording of lectures, talks and copying of exercise materials is forbidden (violation of copyrights).
7. Students should be acquainted with the subjects of the following exercise, which will be announced in the appropriate cabinet of the Department one week before the beginning of classes and on the website should master the adequate materials basing on lectures and indicated literature. The knowledge of the materials from lab. lectures and recommended textbooks is checked during the current practices. **When student is absent during classes, she/he doesn't have possibility to take test that was held before laboratories and points are lost.**
8. The condition of the credit of the students' year and admittance of the exam is connected with an active participation in lab provided by the students' program and at least the sufficient acquaintance with the material. Students should receive at least 50% of the points possible to acquaintance with the material. During the exam students should show mastery of the whole material presented during classes, i.e. during lectures and practices as well as the knowledge from the recommended textbooks. Students progress during classes will be also taken into consideration at the examination's mark.
9. Students who have less than 90% attendance are obligated to make up the missed classes. Student may have to pay additional fee for the make-up classes. The feasibility and the details of making up for the tasks unaccomplished by the student are subject to decisions of the respective heads of the teaching departments.
10. Students with attendance less than 75% (excused and unexcused) may have to repeat the whole course.
11. Within the area of the Department one should keep order, cleanliness and silence; smoking is prohibited. Residence of students beyond the didactic part of the Department requires permission.
12. All doubts arising during the year will be settled by an Assistant conducting practices, co-ordinator of teaching programm (Dr Agnieszka Jaskółowska, PhD), if necessary – the Head of the Chair (Prof. dr Piotr Kurnatowski MD, PhD, PhD- for Faculty of Dentistry).

