MEDICAL UNIVERSITY OF LODZ

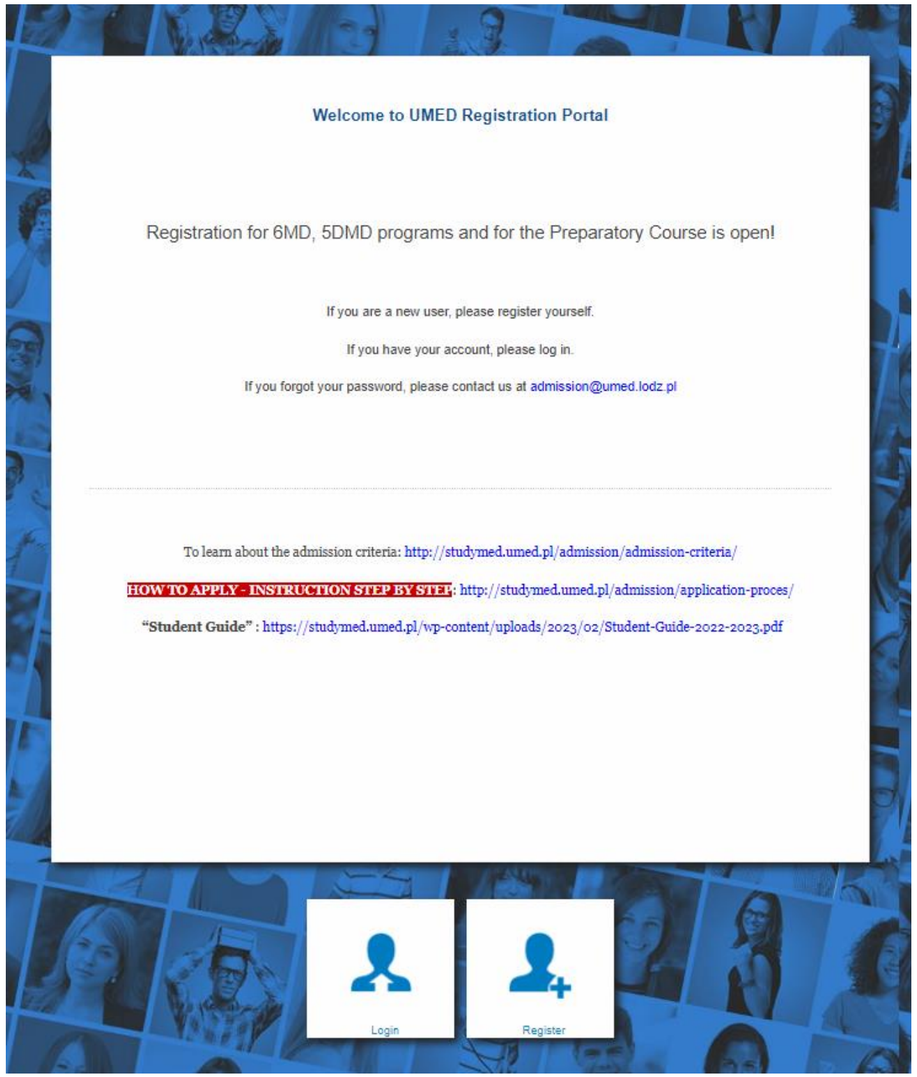
APPLICATION PROCESS

STEP BY STEP

Admission procedure

MEDICAL UNIVERSITY OF LODZ

1. Go to https://registration.umed.lodz.pl/ and click „Register” on the bottom of the page.



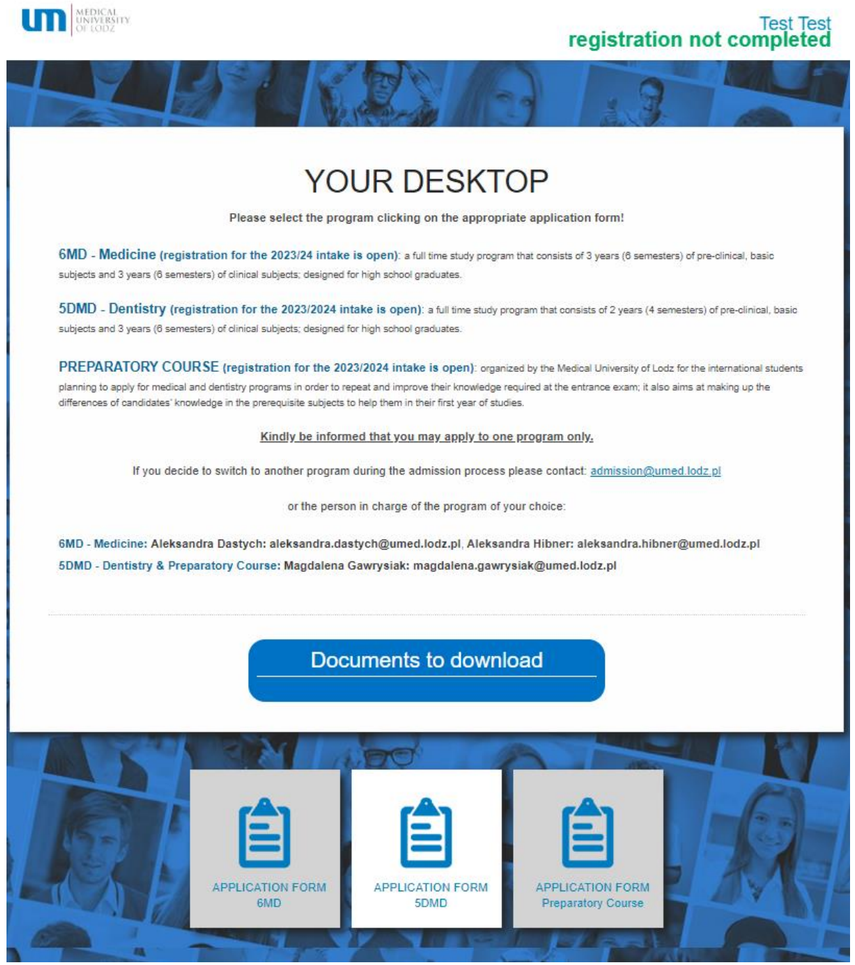
2. Create the account using your personal details as per the passport.

3. Click „yes” to give the consents required for admission procedure.

4. Double-check the details and if everything is correct, click „Create account”.

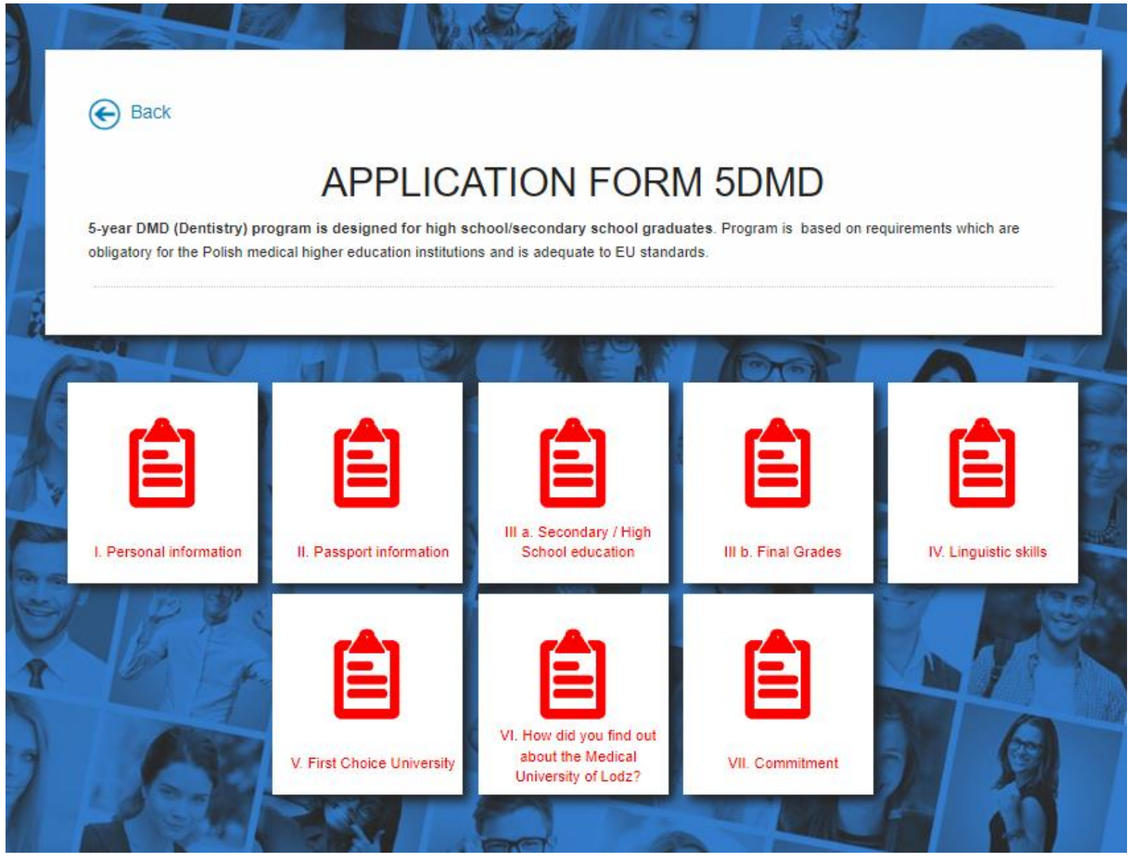
Admission procedure

5. Now you can see the candidate's desktop. Here you can check the status.



6. Choose the course: 6MD (Medicine), 5DMD (Dentistry) or Preparatory Course.

7. Here you can see all sections of the application form that need to be completed. Once filled out correctly, their colours will turn into blue.



Admission procedure

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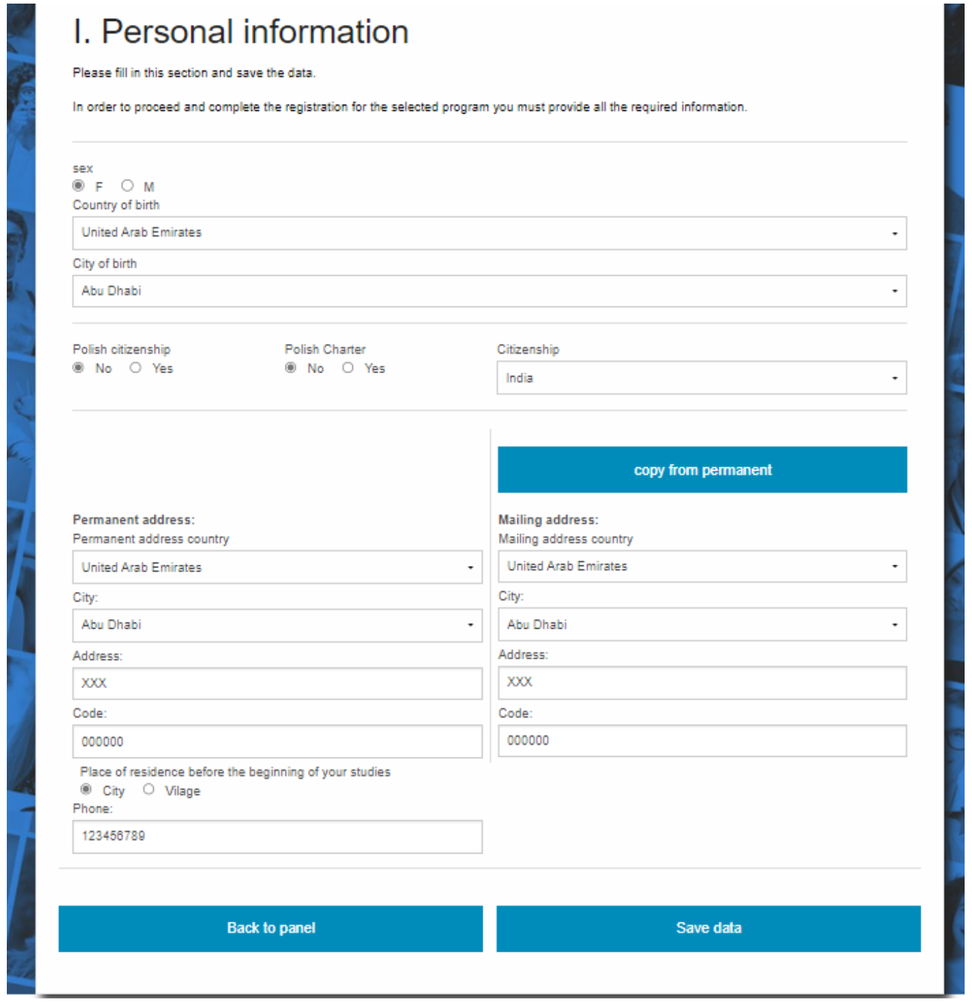
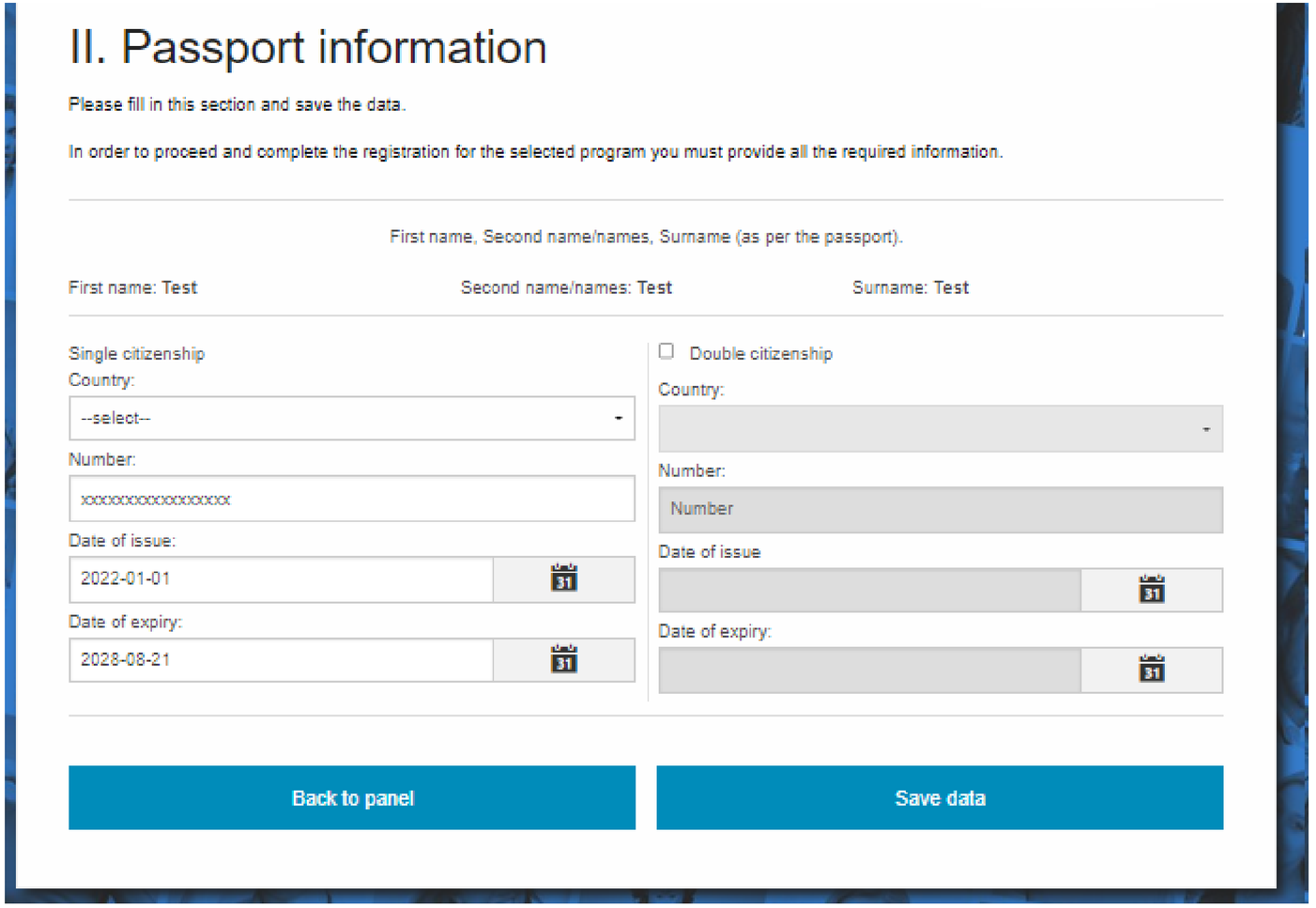
8. Fill in the 1st section by giving your personal information.



9. Fill in the 2nd section by giving your passport details. If you have a double citizenship, please fill out also the fields on the right.



Admission procedure

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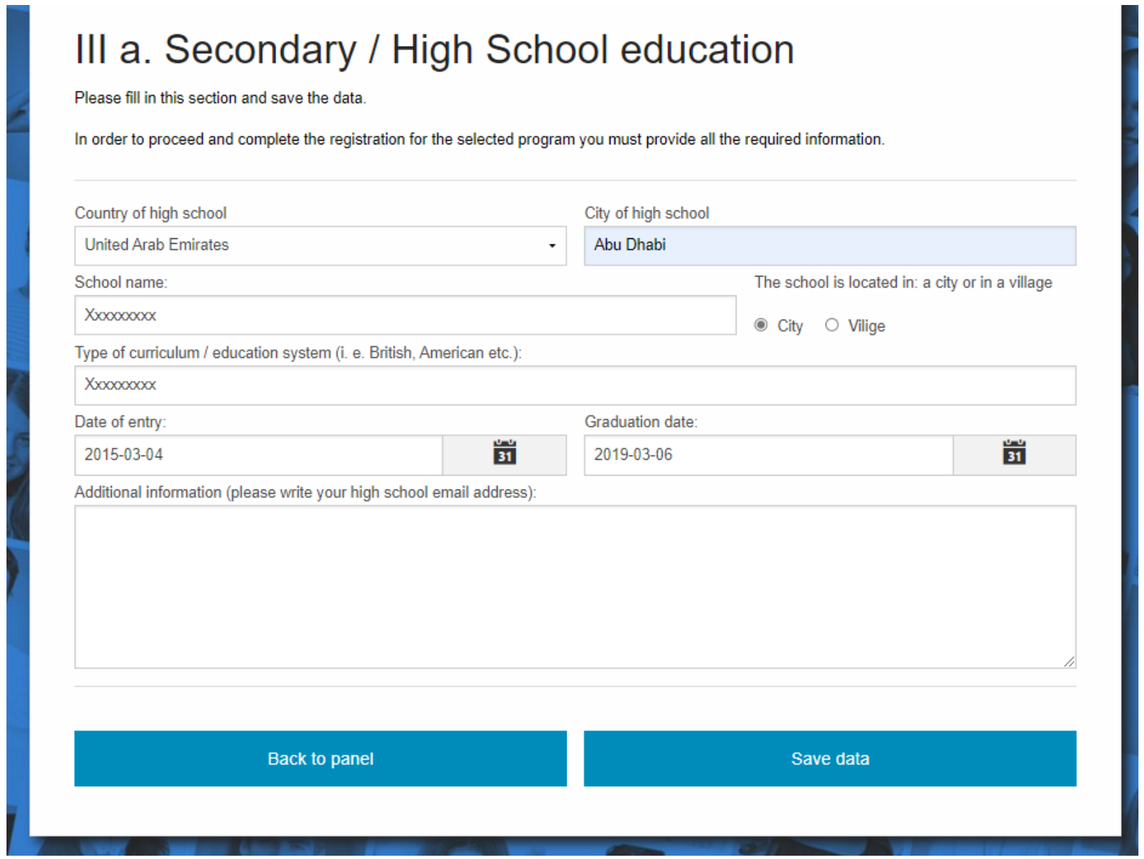
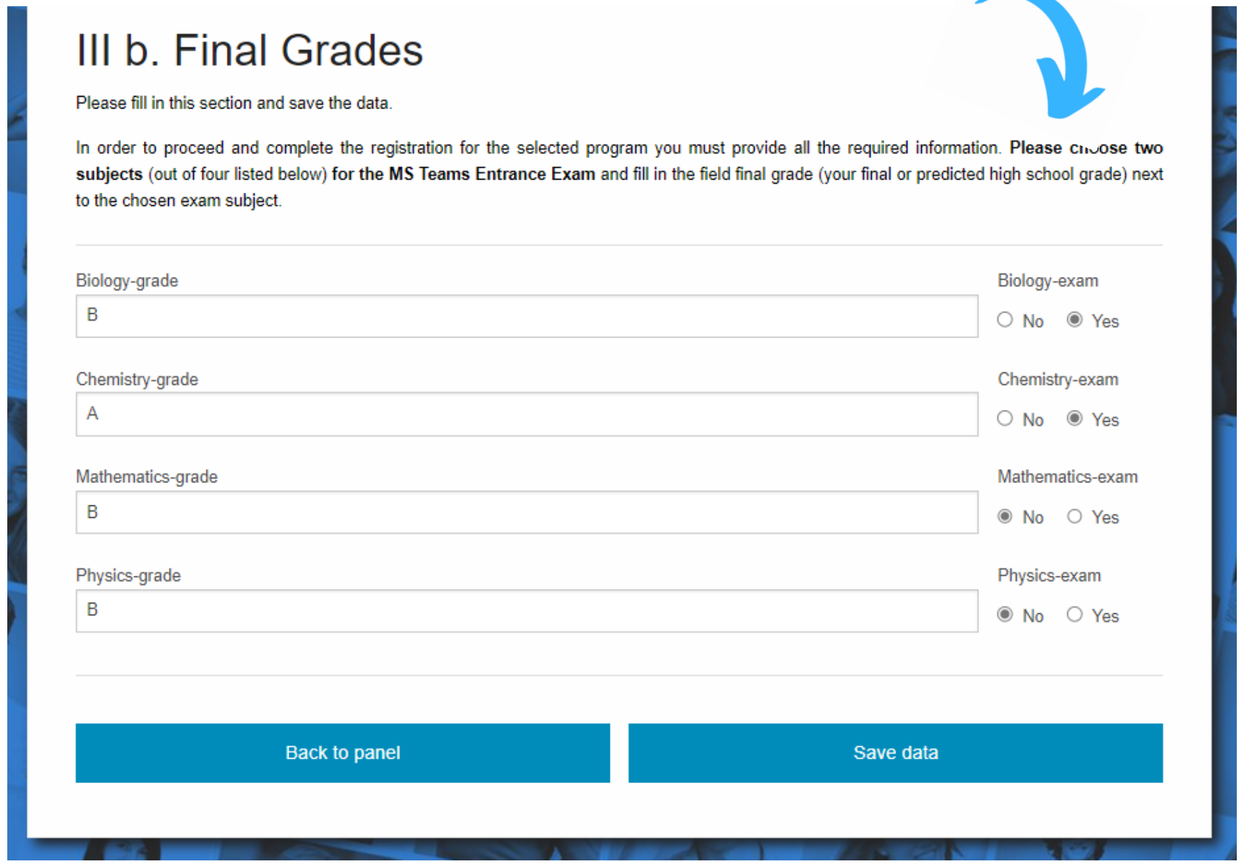
10. Fill in this section with the high school information.

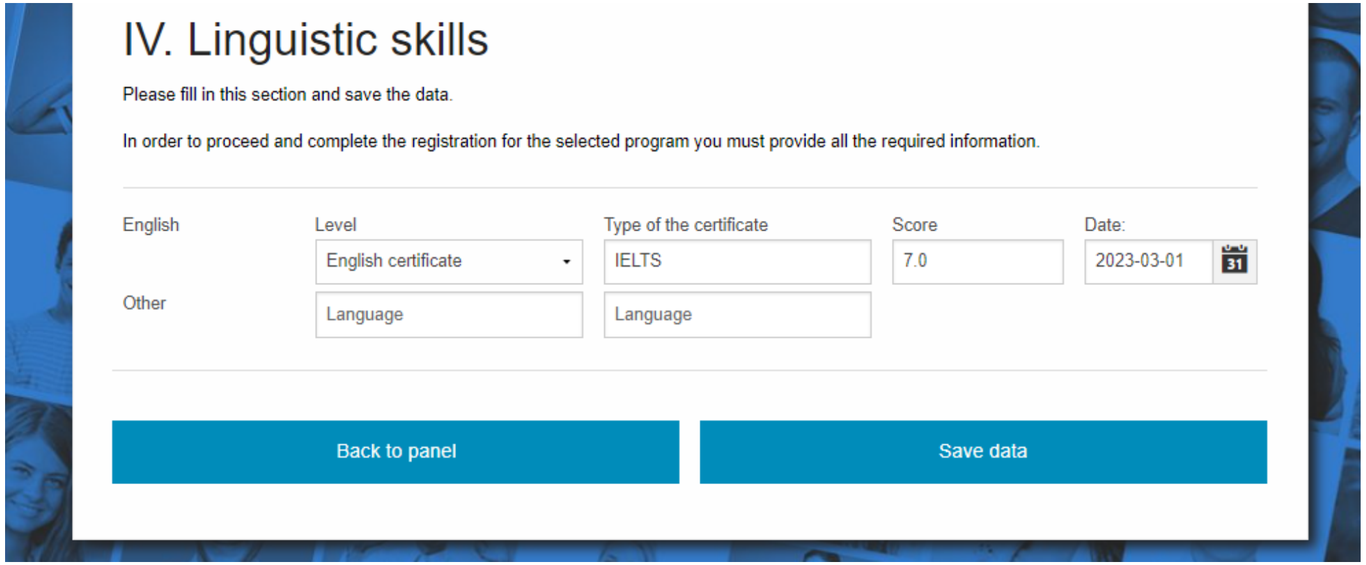
11. Please insert your grades (minimum two required).

12. On the right please select two subjects for the entrance exam.



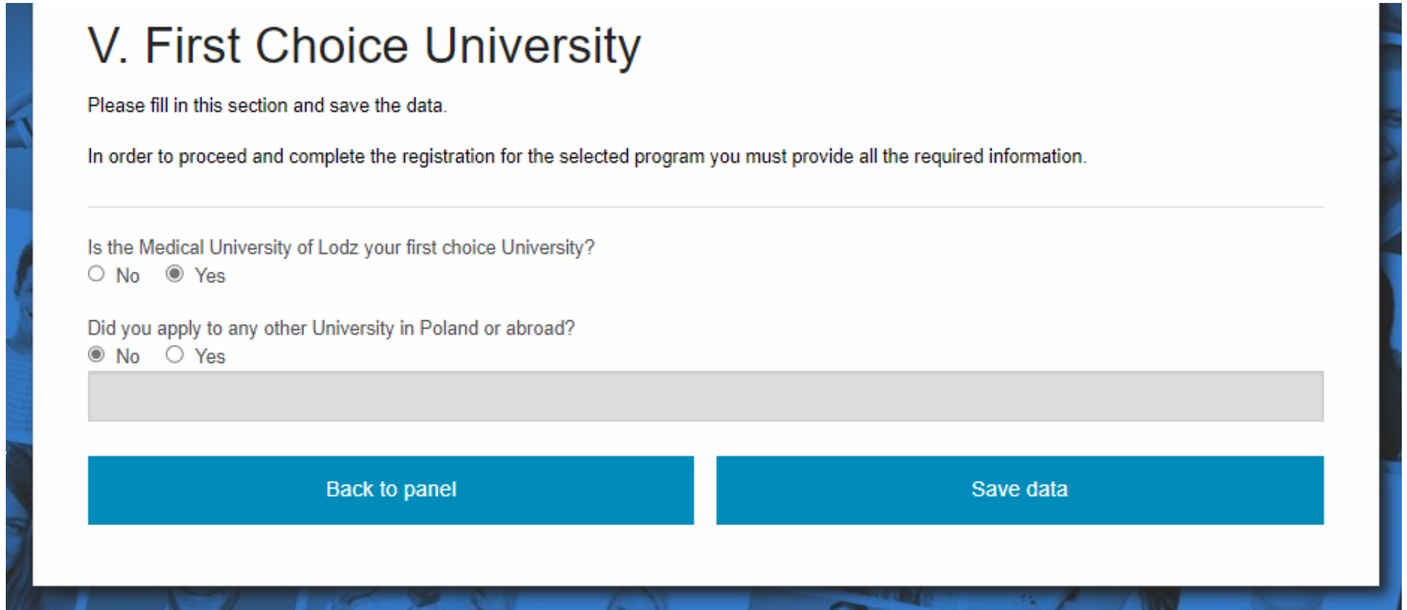


Admission procedure



13. Choose your English level (certificate/high school education/native). Mention other languages if applicable.

14. Let us know whether MUL is your first choice university and if you are applying to other universities.



Admission procedure

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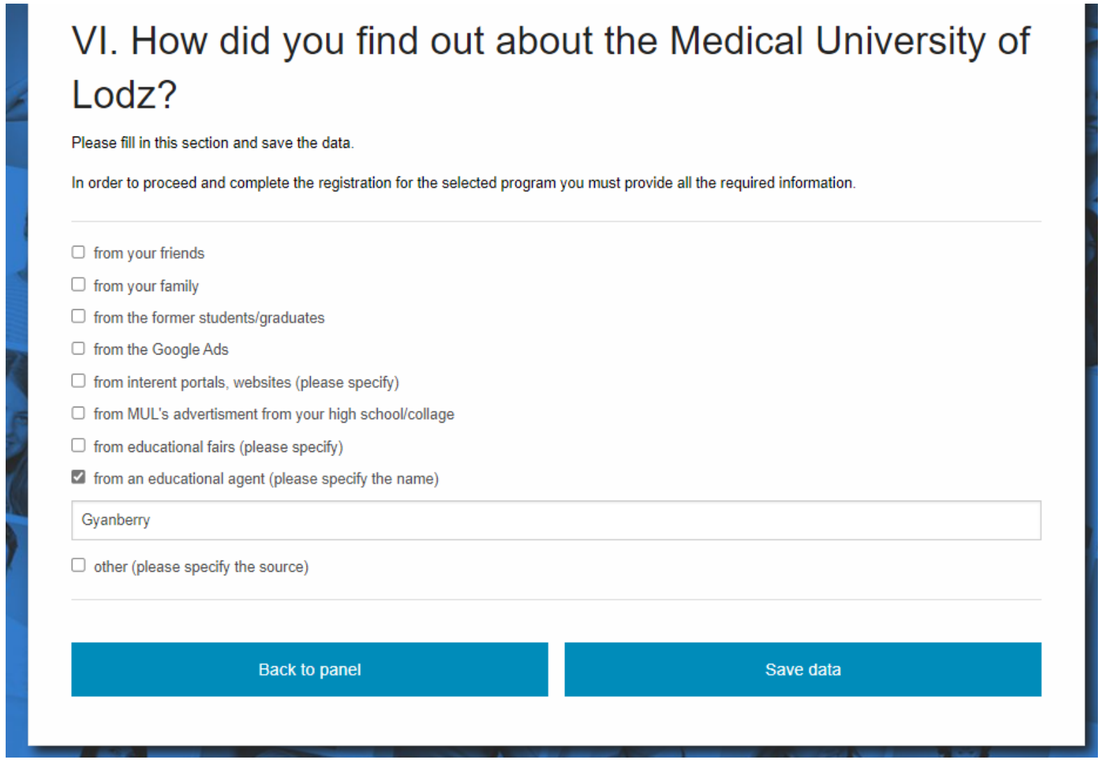
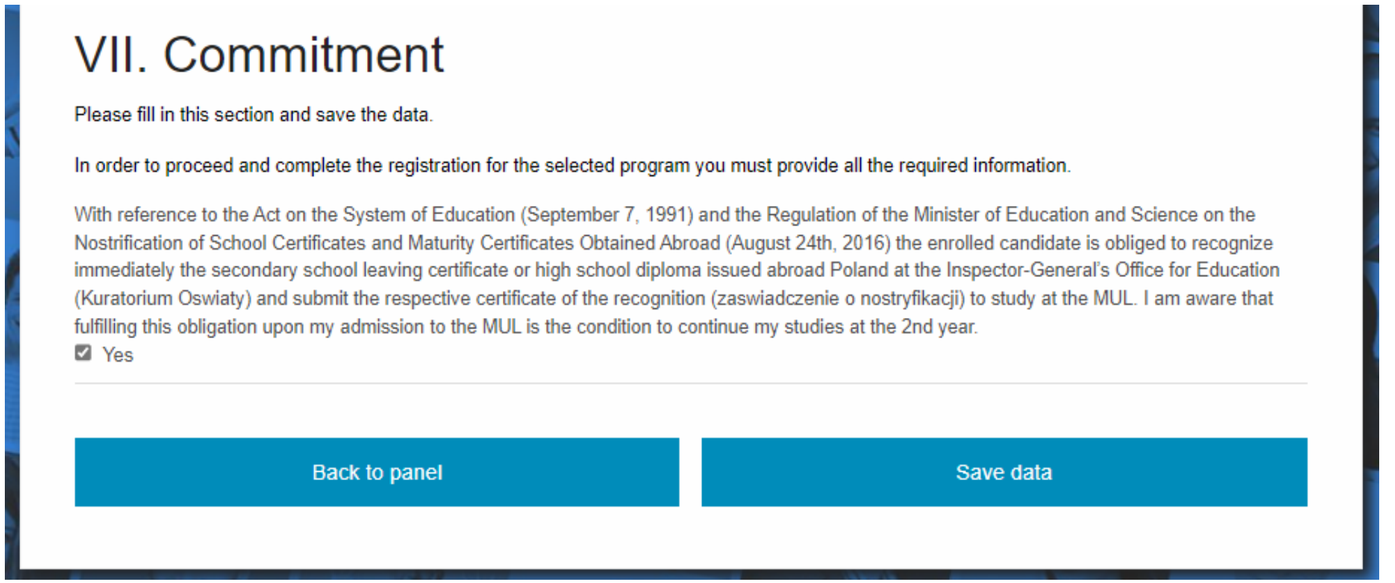
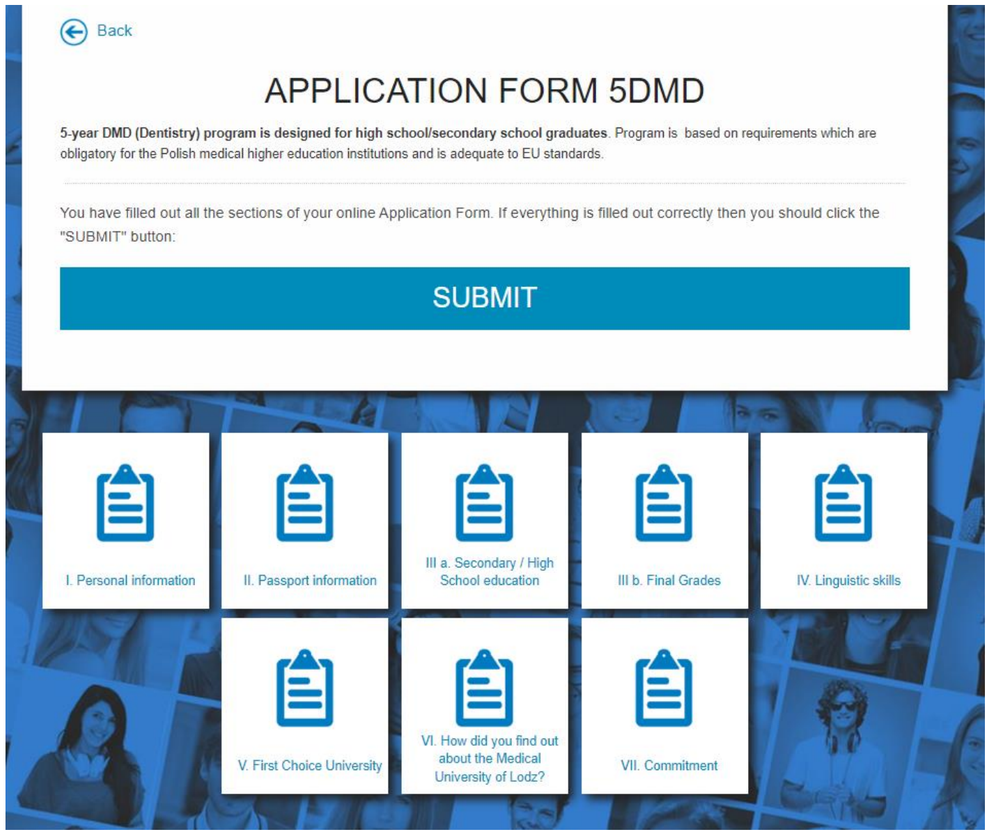
15.Indicate the sources of your knowledge about our University.



16.Confirm that you are aware of the obligatory recognition procedure.

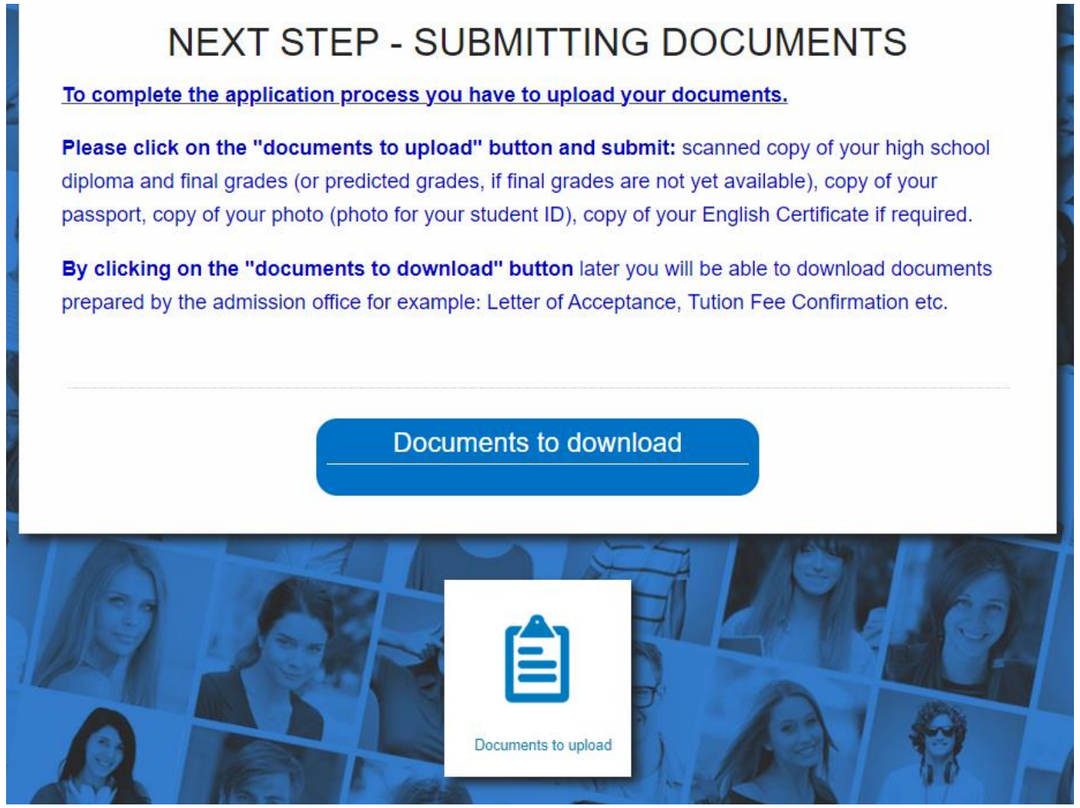


Admission procedure



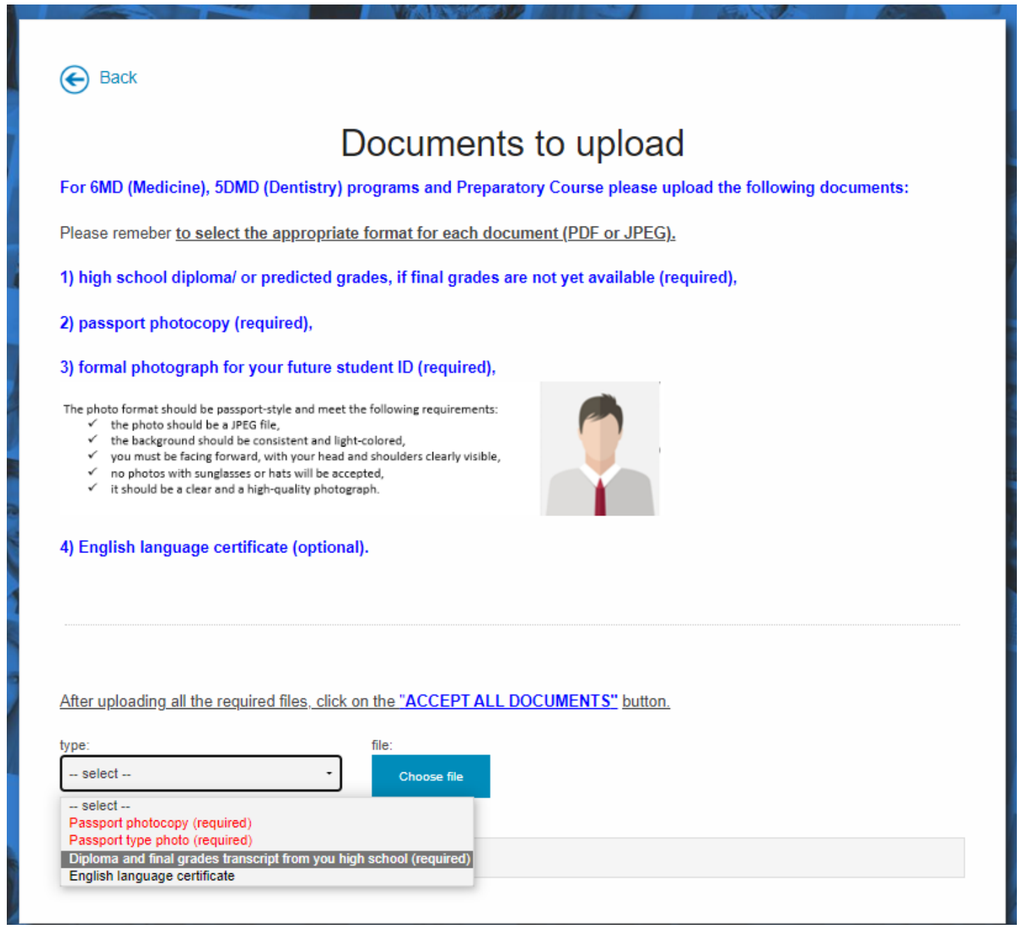
17. All the panels should be blue if filled out correctly.

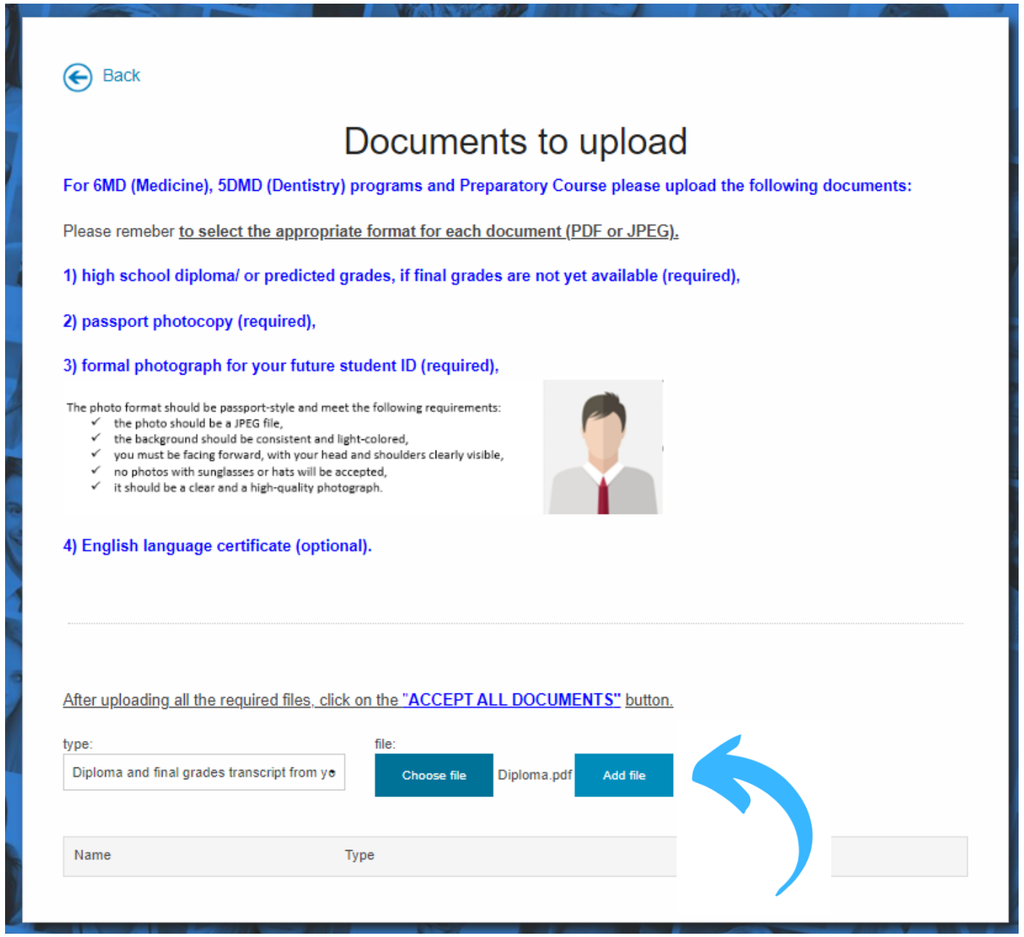
18. If you are sure that all the information is correct, click submit to go further.



19. Click the „Documents to upload button”.

Admission procedure

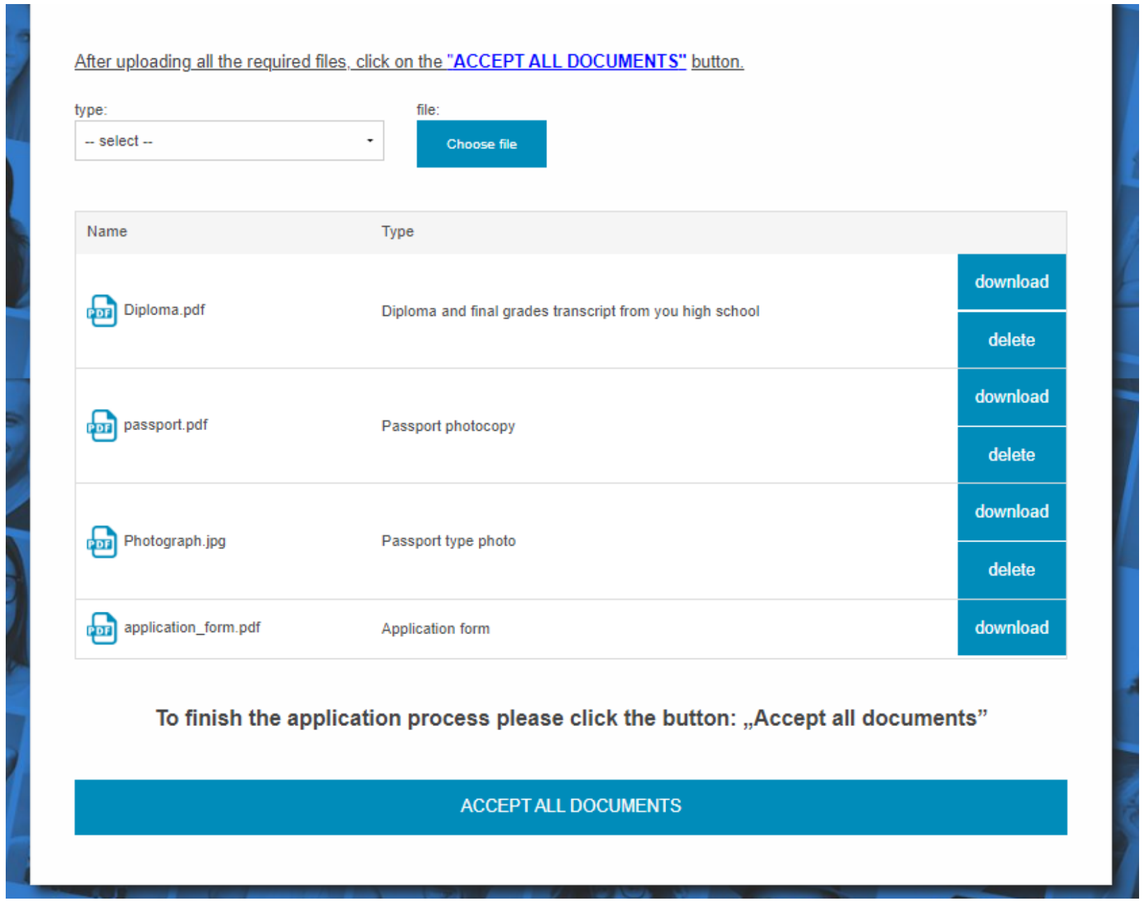




20. Select the type of the document, then choose the file from your computer. Passport, photograph and diploma are obligatory. English language certificate is optional.

21. Once the document is loaded, click „Add file” button. Repeat this with other documents.

Admission procedure



22. On the list you should have minimum 4 documents: automatically generated application form, photograph, diploma and passport. When you finish uploading the documents, please click „Accept all documents" button.

23. Now you are back on the candidate's desktop. The application status has hanged into „verification of documents peding". Now you need to wait for the message from the Admission Team.

Admission procedure

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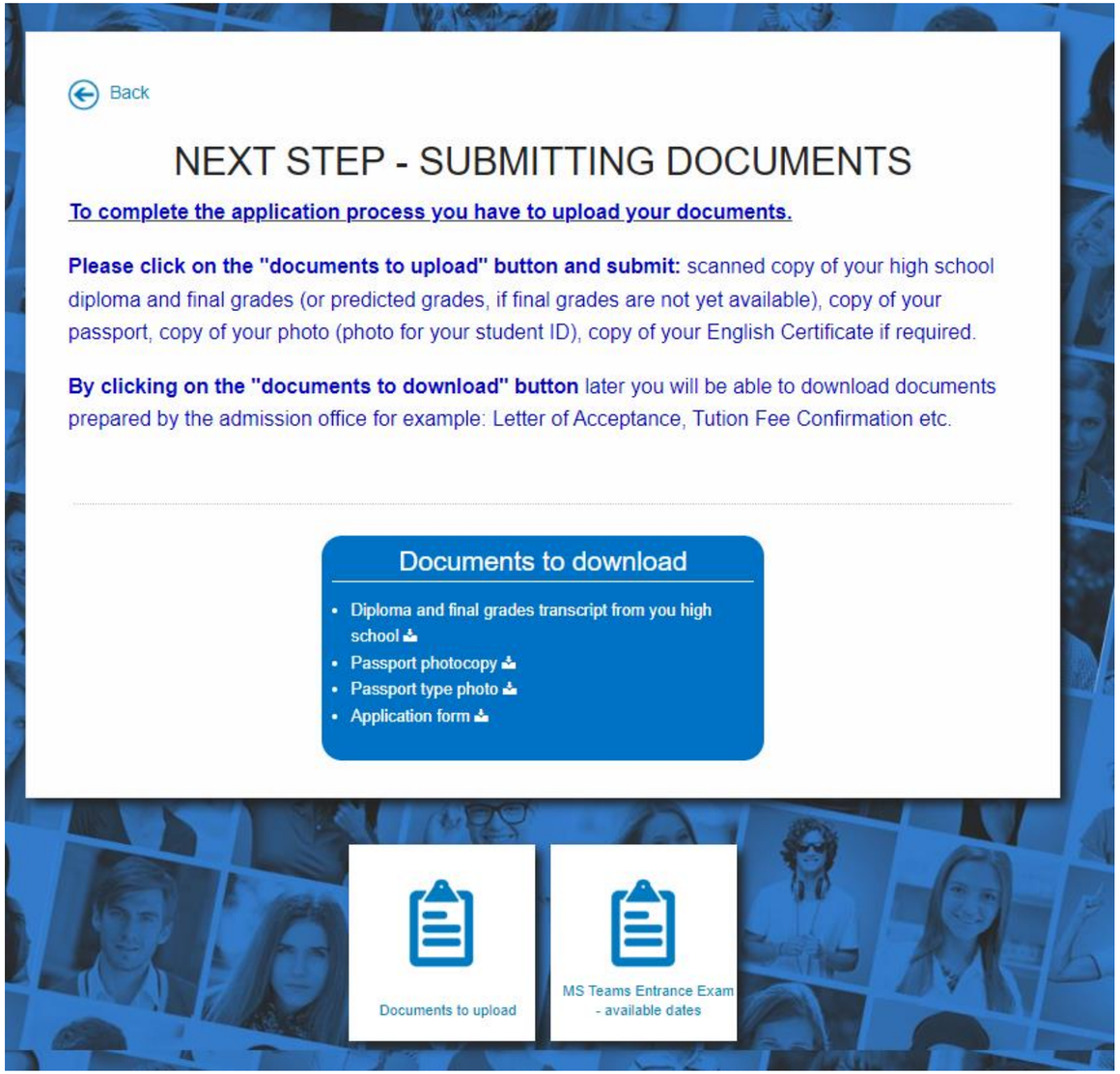
24. The Admission Team will inform you that your application has been received.

25. You will receive an email with the decision of the Admission Committee (it may take up to 2 weeks from the 1st email). If the decision is positive, the candidate will be asked to pay 120 Euro of application fee (non refundable) and his status will change into „documents approved – waiting for application fee payment”.

26. Once the payment appears on the University’s account, you will be informed and your status will change into „eligible for entrance exam”.

27. On the bottom of the site the „MS Teams Entrance Exam – available dates” button will appear. Once you click it you will be able to choose one of the available dates.



Admission procedure

28. We will inform you about the details of the exam 1-3 days before.
29. The candidate will be notified about the exam result within 2 working days.
30. If you pass the exam, you will be asked to provide us with his final high school diploma (even if you already uploaded it at the beginning of the admission procedure).
31. Then we will issue the Conditional Letter of Acceptance with the payment instruction (1st semester fee = 6 900 EUR).
32. Once we receive the payment, we will issue the Student Status Certificate (in Polish „Zaświadczenie o przyjęciu cudzoziemca na studia") which is required for visa procedures.
33. The orientation week for new coming students will be held in the last week of September (details will follow later). During the orientation students are obliged to submit hard copies of their documents to the Admission Office. They will sign the Rector's decision about admission to the University, the Student Contract and Student Pledge as well as they will receive referrals to the obligatory medical examinations.

Recognition of the documents

- During the first year of studies students are obliged to complete the recognition procedure (mentioned in section VII – Commitment of the application form). Failure to complete the procedure on time will result in removing the student from the University.

- We advise the candidates to start collecting the documents as early as possible. Depending on the education system, we require legalized or apostilled diplomas and transcripts. Some students will also need eligibility statements from the Ministry of Education. The detailed description of the procedure is available on our website: https://studymed.umed.pl/admission/6-year-md-medicine/application-documents/.